

Client Intake Form

Name:

Date of Birth:

Address:

Post Code:

Contact Details:

Home:

Work:

Mobile:

Email:

Occupation:

Your General Practitioner Information:

GP Name:

Phone Number:

GP Address:

GP Provider Number:

Postcode:

Date on referral:

Medicare / Insurance Information:

Medicare Number:

Card Ref:

Expiration Date:

Payment:

Name on Card:

Card Type: Visa / MasterCard (please circle)

Credit/Debit Card Number:

Expiration Date:

Bank Account Details (for Medicare rebate):

Account Name:

BSB:

Account Number:

Consent Form

Psychological Service

As part of providing a psychological service to you, Vicky will need to collect and record personal information from you that is relevant to your current situation. This information will be a necessary part of the psychological assessment and treatment that is conducted. The information collected may be for the purposes of counselling, forensic assessment or career assessment and may include psychometric testing. Aggregate information collected as part of the assessment and treatment (with all identifying information removed) may also be used for evaluation of the services of Bespoke and may be submitted for publication in peer reviewed journals.

Access

You may access the material recorded in your file upon request, subject to the exceptions in National Privacy Principle 6.

Confidentiality

All personal information gathered by the psychologist during the provision of the psychological service will remain confidential and secure except when:

1. It is subpoenaed by a court, or
2. Failure to disclose the information would place you or another person at risk; or
3. Your prior approval has been obtained to
 - a) provide a written report to another professional or agency. eg. a GP or a lawyer;
or
 - b) discuss the material with another person. eg. a parent or employer.

Fees

The cost of a one hour consultation is **\$200.00**, which is payable at the end of the session by Credit/Debit Card or cash at the end of each session. Alternatively, you can pay by electronic funds transfer prior to each session. Please forward the receipt of transfer to Vicky via SMS or email. **Concession and discounted rates are available on an individual basis.**

Bank details for EFT are:

Westpac Account Name: Vicky Manikas BSB: 733 002 Account Number: 770 496

Forward transfer receipt to 0423 124 453 or vicky.manikas@bespokepsychology.com.au before the session

Bespoke

Psychology

Vicky Manikas – Psychologist

B.Soc.Sci.(Psych),B.App.Sci.(Psych)(Hons).MPsych
Member Australian Psychological Society

Cancellation Policy

If, for some reason you need to cancel or postpone the appointment, please provide 24 hours notice, otherwise a \$50.00 cancellation fee will apply. This amount is not Medicare rebatable.

Charter for Clients of Psychologists

A Charter for clients of psychologists is available on the Bespoke Psychology website and explains your rights as a client and what you should expect from your psychologist.

I, _____ have read and understood the above Consent Form. I agree to these conditions for the psychological service provided by Vicky Manikas.

Signed/type name here if consenting digitally:

Date: